

BOARD MINUTES

January 14, 2020

5:00 p.m.

BOARD MEMBERS PRESENT

Mr. Brad Davis, Chairperson
Mrs. Mildred Heatley, Vice Chairperson
Mr. Willie Jenkins, Secretary
Mrs. Michele Bryngelson
Mrs. Peggy Phalen
Mrs. Nadine Miller – ex-officio (DD2)

BOARD MEMBERS ABSENT

TBD – ex-officio (DD4)

Notice to the Media: In accordance to SC Code of Law, 1976, Section 30-4-80 (d) as amended, the following have been notified of the time and location of this meeting: **The Post and Courier, The Journal Scene and the Eagle Record.**

Mr. Davis, Chairperson, called the meeting of the Dorchester County Career & Technology Center Board of Trustees to order by reciting the “Pledge of Allegiance”.

Welcome Visitors: There were no visitors present at today’s meeting.

Approval of Agenda: Mrs. Phalen made the motion, seconded by Mr. Jenkins, to approve the agenda for today’s meeting. The vote of the Board was unanimous.

Election of Chairperson/Election of Officers: Board policy stipulates that elected officers will serve for a term of two years and the Chairperson and Vice-Chairperson will rotate between the two school districts. All officers have served for one year. Therefore there was no election.

Approval of Minutes for Meeting held November 12, 2019: Mrs. Heatley made the motion, seconded by Mr. Jenkins, to approve the minutes for the meeting held November 12, 2019. The vote of the Board was unanimous.

Discussion of Board’s Bills Claims for November/December, 2019: – (Mrs. Garrick): The Board reviewed the bills claims for November/December, 2019. After discussion, Mrs. Bryngelson made the motion, seconded by Mr. Jenkins, to accept the Board’s bills claims for November/December, 2019, as presented. The vote of the Board was unanimous.

Second Reading Policy JICG: Mrs. Phalen made the motion, seconded by Mrs. Bryngelson, to adopt Policy JICG for second and final reading. The vote of the Board was unanimous.

Second Reading Policy JICH: Mrs. Phalen made the motion, seconded by Mrs. Heatley, to adopt Policy JICH for second and final reading. The vote of the Board was unanimous.

A Board Member’s Moment - Chairperson: Mr. Davis opened up the floor for comments. Each Board member had an opportunity to speak.

District 2/District 4 Update: Mrs. Miller was given the opportunity to give an update on any new developments in District 2. There were no updates available from District 4.

Administrative Report (Mr. Villeponteaux): Each Board member received a copy of the Administrative Report for discussion and questions (copy attached).

In addition, the Board discussed the possibility of staff carrying weapons on campus. Mr. Davis recommended that the Director obtain additional information for further discussion at the next meeting.

Mrs. Brittany Mangum has completed her certification for Administration. Mr. Broderick requested that she receive a stipend when she fills in for him.

The Board considered having a workshop and inviting the County Administrator, Jason Ward, to attend. The unanimous decision of the Board was to meet on February 6, 2020, from 1:00 p.m. to 4:00 p.m.

Respectfully submitted

Chairperson or Designee

Secretary

Date

Admin Report

Jan 14, 2020

1. First semester ends Jan 16th and second semester will begin on Tuesday, Jan 21st.
2. Please see the attached copy of our preliminary numbers for 2nd semester. These will vary as we work through our first 10 days.
3. Mrs. Louise has returned to work after a successful surgery and recovery.
4. We issued letters of intent for next year. All employees returned their letter and wish to be considered for employment.
5. The front sign for the main building was hit by lightning this summer. The new sign has been installed and operating.
6. Friday Jan, 17th will be a teacher workday and in-service day for the afternoon.
7. We will be closed on Monday Jan 20th in observance of MLK day.
8. Mr. Behr / update on Dorchester
 - A. Total numbers at Main Campus 393
 - B. Total at Trolley 136
 - C. Total both campuses 529
 - D. Mechatronics moved to Woodland
 - E. OSHA training continuing. We have 80 certified.
 - F. Hunter Safety Class this Saturday at DCCTC
 - G. Skeet team placed in State finals. Will shoot Feb 8 at Edgefield.
 - H. Ag I just ordered the spring vegetable seed. Flower plugs will be in Feb. 4
 - I. Spring Flower Sale will start one week before spring break.
 - J. CDL and Diesel will take students to OSHA Compliance Tire Training at BW Mitchum's in Summerville on Jan 29. The SC Trucking Association Director, Taryn Shekitka, is paying \$200 per student for our kids to attend. We will have to pay \$50 per child.
 - K. OC Tech we have two students now enrolled in the class A CDL program in Orangeburg.
 - L. We start our first Patient Care Technician class next week in the PM. Clinicals will be twice a week at Trident Hospital
9. Mr. Broderick / update on Trolley Road
 - a. **State Department Cate Review**, Thank you to our staff and teachers for all their hard work and assistance.
10. Mrs. Sineath / uniforms update, inventory transfers via State Dept. for any equipment items purchased with State or Federal Funds.

Cosmetology program discussion and hours. Program changes?