

## BOARD MINUTES

March 10, 2020

5:00 p.m.

### BOARD MEMBERS PRESENT

Mr. Brad Davis, Chairperson  
Mrs. Mildred Heatley, Vice Chairperson  
Mr. Willie Jenkins, Secretary  
Mrs. Michele Bryngelson  
Mrs. Peggy Phalen

### BOARD MEMBERS ABSENT

Mrs. Nadine Miller – ex-officio (DD2)  
TBD – ex-officio (DD4)

**Notice to the Media:** In accordance to SC Code of Law, 1976, Section 30-4-80 (d) as amended, the following have been notified of the time and location of this meeting: **The Post and Courier, The Journal Scene and the Eagle Record.**

Mr. Davis, Chairperson, called the meeting of the Dorchester County Career & Technology Center Board of Trustees to order by reciting the “Pledge of Allegiance”. He also reminded the Board of what our Mission Statement says.

**Welcome Visitors:** There were no visitors present at today’s meeting.

**Approval of Agenda:** Mr. Jenkins made the motion, seconded by Mrs. Heatley, to approve the revised agenda for today’s meeting. The vote of the Board was unanimous.

**Approval of Minutes for Meeting held February 11, 2020:** Mrs. Phalen made the motion, seconded by Mr. Jenkins, to approve the minutes for the meeting held February 11, 2020, as presented. The vote of the Board was unanimous.

**Discussion of Board’s Bills Claims for February, 2020: – (Mrs. Garrick):** The Board reviewed the bills claim for February, 2020. After discussion, Mr. Jenkins made the motion, seconded by Mrs. Phalen, to accept the Board’s bills claim for February, 2020, as presented. The vote of the Board was unanimous.

**Discussion on the Meeting with County Administrator and Possible Expansion:** Mr. Villeponteaux discussed the results of the meeting with the County Administrator that he attended along with Mr. Davis, Mrs. Phalen and Mrs. Garrick regarding expansion, particularly in the Summerville area.

**Discussion on Fiscal Year Budget for 2020-2021 (new programs/expenditures):** Mr. Villeponteaux informed the Board that Mrs. Garrick has sent our budget request for fiscal year 2020-2021 and the total amount requested. It was the consensus of the Board to have the instructors scheduled to attend the budget retreat to discuss their individual budgets before finalizing their requests. After discussion, the date for the retreat was set from 10:00 a.m. to 1:00 p.m. on March 23, 2020.

**A Board Member’s Moment - Chairperson:** Mr. Davis opened up the floor for comments. Each Board member had an opportunity to speak.

**District 2/District 4 Update:** Mrs. Miller was unable to attend today’s meeting. There was no report for District 4.

**Administrative Report (Mr. Villeponteaux):**

- Mrs. Garrick presented the results of the meeting she and Ms. Vincent had with First Citizens Bank regarding customer service and possible changes.
- The School Improvement Council meeting will be this coming Friday, March 13, 2020, in Tech Skills.
- The problems we have with the Cosmetology program hours, make-up days and program changes were a topic of discussion.
- Mr. Villeponteaux informed the Board regarding the status of the Diesel program for the remainder of this school term.

Mr. Behr discussed the following information with the Board:

- ECPI program and certification
- Update of Mechatronics program
- Building to house cement truck from Knights
- Recommendation to have Mr. White and Mr. Lakin doing observations of Mr. Williams at Woodland High School
- Getting blueberry bushes to plant in school garden
- Getting honey bee packages to go next to the blueberry plants
- The possibility of Mechatronics at the Trolley Road facility
- Meeting with parents at Woodland about closing the Mechatronics program and starting the Cyber Security with ECPI

After discussion, Mrs. Phalen made the motion, seconded by Mr. Jenkins, to purchase the building to house the cement truck from Knights with Knights pouring the foundation and with the stipulation that no students will be working in the building. The vote of the Board was unanimous.

Without objection, this meeting stands adjourned.

Respectfully submitted

---

Chairperson or Designee

---

Secretary

---

Date

