

BOARD MINUTES

September 14, 2021

3:00 p.m.

BOARD MEMBERS PRESENT

Mrs. Mildred Heatley, Chairperson
Mrs. Michele Bryngelson, Vice Chairperson
Mr. Willie Jenkins, Secretary
Mr. Jason Carraher
Mr. Brad Davis
Dr. James Hodges – ex-officio (DD4)

BOARD MEMBERS ABSENT

TBD – ex-officio (DD2)

Notice to the Media: In accordance to SC Code of Law, 1976, Section 30-4-80 (d) as amended, the following have been notified of the time and location of this meeting: **The Post and Courier, The Journal Scene and the Eagle Record.**

Mrs. Heatley, Chairperson, called the meeting of the Dorchester County Career & Technology Center Board of Trustees to order by reciting the “Pledge of Allegiance” followed by a thought for today. Mrs. Heatley also expressed condolences to Dr. Hodges upon the passing of his wife.

Welcome Visitors: Mrs. Heatley welcomed our new Board member, Mr. Jason Carraher and gave him the opportunity to introduce himself. Each administrator introduced themselves and Mr. Villeponteaux introduced the rest of the staff. There were no visitors present at today’s meeting.

Approval of Agenda: The agenda stands approved as read.

Approval of Minutes for Meeting held August 10, 2021: The minutes stand approved as printed.

Approval of Budget Amendment – Mrs. Garrick: After discussion, Mr. Davis made the motion, seconded by Mr. Jenkins, to approve the budget amendment as presented. The amendment will increase both revenues and expenditures by \$62,155. The vote of the Board was unanimous.

Discussion of Board’s Bills Claim for August, 2021: – (Mrs. Garrick): The Board reviewed the bills claim for August, 2021.

First Reading – Policy EBCB – Safety Plans and Drills: The Board accepted Policy EBCB for first Reading.

A Board Member’s Moment - Chairperson: Mrs. Heatley opened up the floor for comments. Each Board member had an opportunity to speak.

District 2/District 4 Update: No representative was present from District 2. Dr. Hodges gave an update on District 4.

Administrative Report (Mr. Villeponteaux): Items discussed were as follows.

- Mr. Villeponteaux started his report by also welcoming our new Board member.
- Approximately 250K is the total amount of COVID funds we can request.
- A new coating has been applied to the roof of the Trolley Road facility, which has created a rain fall above the ceiling. Mr. Villeponteaux explained how the problem is being corrected.

- There is mold and mildew in the attic of the Administration building and in the AC unit in Adult Education.
- The Board then reviewed proposed property suggestions from Lee & Associates. After discussion, Mr. Villeponteaux stated that he wanted to thank Lee & Associates in their absence for the work they have done. It was decided by the Board that none of the properties presented were suitable for what we need.
- The Agriculture classroom/lab and Cosmetology classrooms were both flooded Friday night and Saturday. ServePro was called to vacuum out the building and set up fans and dehumidifiers.
- The well and pump house were water-logged yesterday, but we got it fixed.
- Mrs. Reeves has resigned and has accepted the school nurse position at Odyssey. Her position has been posted, but after talking with her, she may reconsider.
- Enrollment stands at 626, which varies due to quarantines through high schools and COVID cases on campus.
- We've hired a new instructor in Agriculture, Ms. Carley Moseley, to replace Andrew Hall, the instructor we hired earlier that decided to take a position at Ashley Ridge.
- US Foods can no longer deliver to us due to staff shortages. We are now purchasing from Shuman's and Sysco.
- Mr. Villeponteaux spoke with the Superintendents in both districts about reopening after the COVID closure. District 2 will be sending their students back this coming Thursday. District 4 has not committed to a date pending their board meeting and the high number of cases in Dorchester.
- Cody Floyd is at the middle school and has gotten his program off the ground and running with 95 students.
- Dual-modality instruction requirements and limitations were discussed.

Executive Session to Discuss Hiring of New Maintenance Employee/Personnel Issues: Mr. Jenkins made the motion, seconded by Mr. Davis, to go into Executive Session to discuss the hiring of a new maintenance employee and personnel issues. The vote of the Board was unanimous.

Mr. Davis made the motion, seconded by Mr. Jenkins, to come out of Executive Session. No action was taken while in Executive Session.

Mr. Davis made the motion, seconded by Mr. Jenkins, to re-advertise the maintenance position and the Chairperson, Mrs. Heatley, appoint the persons for the interviewing team. The motion carried unanimously.

Next month's meeting will be held at the Trolley Road campus.

Without objection, this meeting stands adjourned.

Respectfully submitted

Chairperson or Designee

Secretary

Date