

BOARD MINUTES

January 11, 2022

3:00 p.m.

BOARD MEMBERS PRESENT

Mrs. Mildred Heatley, Chairperson
Mrs. Michele Bryngelson, Vice Chairperson
Mr. Willie Jenkins, Secretary
Mr. Jason Carraher (virtual)
Mr. Brad Davis
Dr. James Hodges – ex-officio (DD4)

BOARD MEMBERS ABSENT

Mr. Greg Harrison – ex-officio (DD2)

Notice to the Media: In accordance to SC Code of Law, 1976, Section 30-4-80 (d) as amended, the following have been notified of the time and location of this meeting: **The Post and Courier, The Journal Scene and the Eagle Record.**

Mrs. Heatley, Chairperson, called the meeting of the Dorchester County Career & Technology Center Board of Trustees to order by reciting the “Pledge of Allegiance” followed by a thought for today.

Welcome Visitors: Mrs. Heatley welcomed three of the Career Center’s instructors to today’s meeting to share their classroom instruction, Ms. Sobczak, the representative from Greene Finney, LLP, and Mr. Vince Martin.

Approval of Agenda: Mr. Davis made the motion, seconded by Mrs. Bryngelson, to approve the revised agenda for today’s meeting. The vote of the Board was unanimous. The agenda stands approved as revised.

Introduction of Instructors: Mr. Russell Henderson, Mr. Robert Sineath and Mrs. Carlie Bodiford introduced themselves to the Board and spoke about their programs. Ms. Mellard was sick and was unable to present at today’s meeting.

2020-2021 Audit Presentation – Greene Finney, LLP: Ms. Sobczak presented the results of the 2020-2021 audit of Dorchester County Career & Technology Center. We received an “unmodified” clean opinion. No deficiencies were reported in the Internal Control Report.

Approval of Minutes for Meeting held November 9, 2021: The minutes stand approved as printed.

Discussion of Board’s Bills Claim for November/December, 2021: – (Mrs. Garrick): The Board reviewed the bills claims for November/December, 2021.

A Board Member’s Moment - Chairperson: Mrs. Heatley opened up the floor for comments. Each Board member had an opportunity to speak.

District 2/District 4 Update: No representative was present from District 2. Dr. Hodges gave an update on District 4.

Administrative Report (Mr. Villeponteaux): Items discussed were as follows.

1. Class counts for the new semester were presented. Guidance and administration are working to level classes as necessary.
2. Mr. James Ante has accepted the position of Fire Safety instructor and began work on December 1st.
3. The final day for our custodian, Mrs. Louise McCray, will be January 21st. We have advertised that position for hire.
4. Mr. James Bunch, our Auto Collision Instructor, has announced his retirement at the end of this school year. All others have signed their letters of intent to return next school term.
5. We've hired an additional nurse, Mrs. Brandy Limehouse, to replace Mrs. Kim Reeves.
6. Ms. Candy Akins has completed her requirements for the State Department of Education, so she has been issued a temporary certificate.
7. The Student Industrial Council's drive for Toys for Tots was a success.
8. The work on the Admin house has been completed.
9. Budget preparation will begin soon as the instructors turn in their requests for supplies and equipment.
10. Mr. Broderick gave an update on what's happening at the Trolley Road campus with certifications and job placements. The sign for the front of the campus should be installed within the next couple of weeks.
11. Mr. Behr gave an update on what's happening on the Dorchester Campus with the Culinary Arts class field trip to Halls Chop House, thanks to the "Red Hatters", and the student who is interning with Brosnan Forrest.

Executive Session for Director's Evaluation: Mr. Davis made the motion, seconded by Mr. Jenkins, to go into Executive Session to discuss the Director's evaluation. The vote of the Board was unanimous.

Mr. Davis made the motion, seconded by Mr. Jenkins, to come out of Executive Session. No action was taken while in Executive Session.

It was the decision of the Board to set up an executive work session next Thursday, January 20, at 3:00 p.m. to reevaluate the evaluation process.

Without objection, this meeting stands adjourned.

Respectfully submitted

Chairperson or Designee

Secretary

Date